

EXTENDED CARE PROGRAM

Queen of the Rosary's Extended Care Program provides adult care, supervision, recreation and activities for your child before and after regular school hours. It serves the working parent who desires Catholic school education and supplementary care in a Christian environment. It is available to all students who attend QR on a full-time basis.

- Hours of operation are Monday-Friday from 7:00-7:45am and 2:30-6:00pm. When school dismisses one hour early (e.g. Thanksgiving or spring break), the prices stay the same.
- Daily fees are \$4 per day per child mornings only, \$10 per day per child afternoons only and \$12 per day per child both mornings and afternoons.
- A \$50.00 non-refundable yearly registration fee will apply to every family who plans to use this program, even if it may be on an occasional basis.
- **Fees must be paid in advance through the weekly statement.** Weekly statements may be obtained at the school office, extended care room or on-line. Please fill out the statement with payment in an envelope and return to either the school office or extended care director by **Friday 6pm for the next week of service. Changes that occur or statements that are turned in after Friday, 6pm will incur a \$5 late fee.**
- Regular and prompt payment of fees enables us to pay salaries, provide ample supplies, equipment, juice and snacks. If payment falls behind one week, services will be suspended to your family until the balance is paid in full and the upcoming week is paid in advance.
- Please note this is not a drop-off service. If you are not scheduled for extended care and if you have not registered for the program in advance, please do not send your child to extended care.
- There is no service available on days off of school, the last day of school, Halloween, and parent-teacher conference day.
- The extended care program may have to limit the number of children on a daily basis due to spacing and staffing. Please contact the director at 847-437-3322 (school) 847-508-8872 (extended care phone) if you have questions.
- Extended care children go outside every day of the year that it is not raining and the temperature is 20 degrees or above. Therefore, appropriate outerwear is crucial. We encourage children to change out of their uniforms and provide time to do so daily. If there is snow on the ground, only those with boots and snowpants will be allowed to play in the snow.
- We provide one snack per day per child. Those children staying past 4:30pm tend to be hungry, therefore we encourage you to pack an additional snack for them.
- We do not provide food for the morning extended care. We allow them to eat a simple breakfast, however, we discourage fast food for numerous reasons.
- **The late pickup fee is \$5 per child from 6:01-6:15pm and \$1 per minute thereafter. After 3 pickups, the fee will increase to \$10 per child from 6:01-6:15pm.**